

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on November 17, 2015.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Janett Winter-Black, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Police Chief Jeff Branson, Arts & Tourism Director Angelia Burgett and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the Regular meeting November 3, 2015; Fire Department reports for the months of August, September & October, 2015; bills and payroll for the first half of November, 2015.

Bills and Payroll for the first half of November, 2015

	<u>General Fund</u>		
Payroll		\$	267,453.60
Bills		\$	<u>79,864.74</u>
	Total	\$	347,318.34
	<u>Hotel Tax Administration</u>		
Payroll		\$	2,409.11
Bills		\$	<u>790.16</u>
	Total	\$	3,199.27
	<u>Festival Management Fund</u>		
Bills		\$	<u>463.07</u>
		\$	463.07
	<u>Insurance & Tort Judgment</u>		
Bills		\$	<u>47,185.00</u>
	Total	\$	47,185.00
	<u>Arts Council</u>		
Bills		\$	<u>284.22</u>
	Total	\$	284.22
	<u>Capital Project Fund</u>		
Bills		\$	<u>22,394.51</u>
	Total	\$	22,394.51
	<u>Broadway E Bus Dist</u>		
Bills		\$	<u>3,175.29</u>
	Total	\$	3,175.29

<u>Water Fund</u>			
Payroll		\$	29,352.33
Bills		\$	<u>55,932.00</u>
	Total	\$	85,284.33
<u>Sewer Fund</u>			
Payroll		\$	33,225.69
Bills		\$	<u>91,609.11</u>
	Total	\$	124,834.80
<u>Heath Insurance Fund</u>			
Bills		\$	<u>136,139.07</u>
	Total	\$	136,139.07
<u>Motor Fuel Tax Fund</u>			
Bills		\$	<u>16,986.55</u>
	Total	\$	16,986.55

Mayor Gover opened the floor for questions or comments with no response.

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Gover opened the floor for Public comments with no response.

Mayor Gover opened the floor for the audit presentation. Mr. Larry Nichols and Mr. Robert Arnholt of Doehring, Winders & Company presented the 2015 Financial Audit of the City of Mattoon. Mr. Nichols reviewed the annual letter, audited financial statements, disclosures, GASB disclosures and findings, no instances of non-compliance; and thanked the City personnel and Council. Mayor Gover opened the floor for questions. Commissioner Cox inquired as to the status of the pension funds. Mr. Arnholt explained the funding and liabilities. With no further questions Mayor Gover thanked the representatives for the audit.

NEW BUSINESS

Mayor Gover seconded by Commissioner Graven moved to adopt Special Ordinance No. 2015-1610, approving placement of the annual property and casualty insurance and workers compensation coverage for a term beginning December 1, 2015; and authorizing the mayor to sign all documents.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2015-1610

AN ORDINANCE AUTHORIZING PLACEMENT OF THE CITY’S PROPERTY & CASUALTY, AND WORKERS COMPENSATION INSURANCE COVERAGE

WHEREAS, Arthur Gallagher Risk Management Services, Inc., an insurance broker of the City, solicited proposals from insurance companies that underwrite property, casualty and workers compensation insurance for municipal government exposures; and

WHEREAS, the combination of proposals received from Lloyd's of London for General Liability, Auto Liability, Auto Physical Damage, Law Enforcement Liability, Public Officials Liability/Employment Practices Liability, Employee Benefits Liability, Umbrella Liability; and from Federal Insurance Company (Chubb) for Property, Inland Marine, Excess Liability, Fiduciary Liability and Volunteers AD&D; and from Hanover Insurance Company for Commercial Crime; and from American Bankers Insurance Company of Florida for Flood Insurance; and from Illinois Public Risk Fund for Workers Compensation. These proposals have been determined to be the most cost effective and secure solutions for managing the City's property & casualty and workers compensation exposures.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mattoon as follows:

Section 1. The Mayor, City Clerk and Arthur Gallagher Risk Management Services, Inc. are hereby authorized to take such administrative action necessary to bind the coverages of the City of Mattoon from Lloyd's of London for General Liability, Auto Liability, Auto Physical Damage, Law Enforcement Liability, Public Officials Liability/Employment Practices Liability, Employee Benefits Liability, Umbrella Liability; and from Federal Insurance Company (Chubb) for Property, Inland Marine, Excess Liability, Fiduciary Liability and Volunteers AD&D; and from Hanover Insurance Company for Commercial Crime; and from American Bankers Insurance Company of Florida for Flood Insurance; and from Illinois Public Risk Fund for Workers Compensation for the policy year beginning December 1, 2015 and ending December 1, 2016 pursuant to the proposal which is attached hereto and incorporated herein by reference.

Section 2 This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3 This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Gover, seconded by Commissioner Graven, adopted this 17th day of November, 2015, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 17th day of November, 2015.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ Janett S. Winter-Black
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on November 17, 2015.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to adopt Special Ordinance No. 2015-1611, authorizing a contract with Coventry Health Care for the Administration of the self-insured health plan and Delta Dental of Illinois for the Administration of the self-insured dental plan for employees and retirees of the municipality; authorizing an optional supplemental plan for those current participants age 65 and up; and authorizing the mayor to sign all documents.

CITY OF MATTOON, ILLINOIS
SPECIAL ORDINANCE NO. 2015-1611

AN ORDINANCE AUTHORIZING AN AGREEMENT WITH COVENTRY HEALTH CARE FOR THE ADMINISTRATION OF THE SELF-FUNDED MEDICAL AND PHARMACY BENEFIT PLAN AND DELTA DENTAL OF ILLINOIS FOR THE ADMINISTRATION OF THE SELF-FUNDED DENTAL BENEFIT PLAN FOR EMPLOYEES AND RETIREES OF THE MUNICIPALITY

WHEREAS, it is the desire of the Mattoon City Council to continue a relationship with the Coventry Health Care and Delta Dental plans currently offered through the First Mid Insurance Group to the employees and retirees of the City of Mattoon.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The Mayor is authorized to sign an agreement with Coventry Health Care for the administration of the self-funded medical and pharmacy benefit plan and the Delta Dental plan for employees and retirees of the municipality, copies of which are attached and incorporated by reference.

Section 2. The City has decided to offer an optional supplemental health insurance for those age 65 and older who are currently on the City's health plan. This option allows the participant(s) to return to the City's primary health plan at renewal time as long as premiums have continued to be paid to the City. The City reserves the right to discontinue the optional supplemental health insurance at its discretion. If the City decides to discontinue the optional supplemental health insurance, those actively participating at that time will be allowed to return to the City's primary health plan as long as premiums have continued to be paid to the City.

Section 3. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 4. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Gover, seconded by Commissioner Cox, adopted this 17th day of November, 2015, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
 Commissioner Hall, Commissioner Owen,
 Mayor Gover
NAYS (Names): None
ABSENT (Names): None

Approved this 17th day of November, 2015.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Janett Winter-Black
Janett Winter-Black, City Attorney

Recorded in the Municipality's Records on November 17, 2015.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Hall moved to adopt Resolution No. 2015-2948, authorizing a \$10,000 maximum agreement with the Coles County Regional Planning & Development Commission for Technical Assistance for Services to be rendered from December 1, 2015 to November 30, 2016 on a time and expense basis and authorizing the mayor to sign all documents.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2015-2948

RESOLUTION TO ENTER INTO A TECHNICAL ASSISTANCE AGREEMENT BETWEEN THE CITY OF MATTOON AND THE COLES COUNTY REGIONAL PLANNING AND DEVELOPMENT COMMISSION

WHEREAS, the City of Mattoon has selected the Coles County Regional Planning and Development Commission to provide certain Technical Assistance Services to the City; and

WHEREAS, the City Council has examined the proposed agreement, a copy of which is attached hereto and incorporated by reference and entitled "Technical Assistance Agreement between the City of Mattoon, Illinois and the Coles County Regional Planning and Development Commission," and finds said agreement to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mattoon, Illinois, that the City shall enter into and execute said Agreement with the Coles County Regional Planning and Development Commission. The Mayor is authorized to execute said Agreement.

Upon motion by Commissioner Owen, seconded by Commissioner Hall, adopted this 17th day of November, 2015 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 17th day of November, 2015.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Janett S. Winter-Black
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on November 17, 2015.

Mayor Gover opened the floor for comments/questions/discussion. Administrator Gill noted both agreements had been the same for the last few years with a slight increase on the RLF agreement due to environmental reviews last year.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Hall moved to adopt Resolution No. 2015-2949, authorizing an agreement with the Coles County Regional Planning & Development Commission with an estimated amount of \$3,000 for administration of the Mattoon Revolving Loan Fund for services to be rendered from December 1, 2015 to November 30, 2016 on a time and expense basis and authorizing the mayor to sign all documents.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2015-2949

**RESOLUTION TO ENTER INTO CONTRACTUAL AGREEMENT
FOR REVOLVING LOAN FUND ADMINISTRATION & COORDINATION SERVICES WITH THE
COLES COUNTY REGIONAL PLANNING & DEVELOPMENT COMMISSION**

WHEREAS, the City of Mattoon operates a State of Illinois capitalized Revolving Loan Fund, and;

WHEREAS, the Coles County Regional Planning and Development Commission has been deemed by the City Council as qualified to administer said Revolving Loan Fund, said Commission furnishing a proposed contractual agreement for Revolving Loan Fund administration services to the City, and

WHEREAS, The City Council has examined the proposed contractual agreement, entitled "Contract Agreement for Administration and Coordination Services for State Capitalized Revolving Loan Fund," and finds the agreement to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Mattoon, Coles County, Illinois that the City shall enter into and execute this Contract Agreement for Administrative Services with the Coles County Regional Planning and Development Commission. The Mayor is authorized to execute said contractual agreement.

Upon motion by Commissioner Owen, seconded by Commissioner Hall, adopted this 17th day of November, 2015 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,

Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None
ABSENT (Names): None

Approved this 17th day of November, 2015.

/s/ Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Janett S. Winter-Black
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on November 17, 2015 .

Mayor Gover opened the floor for comments/questions/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT noted a meeting with the attorneys regarding the former Young's Radiator site and updated Council on the lawsuit's progress. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY had nothing to report. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted insurance renewals, bond disclosure, FSA enrollments and business as usual. Mayor Gover opened the floor for questions with no response.

FINANCE reviewed the October Financial Report and noted the delays in the State paying taxes owed to the City. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS announced the permission by the State to award the bid and loan agreement for the IEPA for the Satellite Treatment Facility – Riley Creek, and the new Public Works Building and Heritage Park progress. Mayor Gover opened the floor for questions with no response.

POLICE announced a task force consisting of the City of Mattoon and Charleston Police Departments, Coles County, EIU, and Probation staff who determines "hot spots" in each community for unified commands to perform investigations and communicate with the Public resulting in good feedback. Mayor Gover opened the floor for questions. Commissioner Cox appreciated the proactive attitudes and citizens' approvals of community policing.

ARTS AND TOURISM noted a big weekend ahead with the commencement of Lightworks on Friday through December 27th, Holiday Arts & Crafts Sale, and Christmas Parade with a Santa Chase prior to the parade. Mayor Gover opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

Commissioner Cox thanked Administrator Gill for contacting the Canadian National Railroad to clean up the debris, and the Parks Department for setting up the impressive Lightworks displays. Commissioner Graven thanked Matt Frederick for getting the demolition of the garage and the Public Works Department for their work on the Civil War monument. Commissioner Hall described his ride-along with the Mattoon Fire Department and was appreciative of their community support. Mayor Gover described his experiences with the Mattoon Police Department and encouraged the Council to ride-along. Commissioner Owen had no further comments.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:13 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien
City Clerk